

# CONVERSE MIDDLE SCHOOL

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**David G. Stetkiewicz**  
Principal

**Jacqueline A. Haley**  
Assistant Principal

May 3, 2010

Dear Parents/ Guardians:

Converse Middle School will soon begin to establish class lists for the 2010-2011 school year. The purpose of this letter is to inform you of the process involved in creating class lists.

In forming heterogeneous student groups, we look at the male/female ratios, ability and achievement levels, children's learning styles, teaching styles and personalities. Some grouping or clustering may be necessary to insure the various educational services such as reading, math, speech and language, occupational and physical therapy, special education and inclusion are delivered both effectively and efficiently.

Social factors such as placing a child in his/her best friend's class are not considered since children are adaptable and will make friends wherever they are placed. Although parents may have preferences for a particular teacher, these requests cannot be accommodated since it would jeopardize the balance of a heterogeneous mix and the delivery of educational services.

Please note: *The team model, number of homerooms, teacher assignments, and schedule for the next school will be uncertain until the budget has been approved.*

If you feel there is a unique situation or special information about your child's learning needs that the principal needs to know prior to class assignments, please put that information in writing and deliver it to me no later than Friday, May 21, 2010. In the summer, your child will receive a class placement for the upcoming school year. If for some reason(s) you feel the placement is inappropriate for your child, you may appeal said placement in writing to the school principal requesting an alternate assignment. The school administration will review your request for reassignment and inform you of a decision no later than August 27, 2010. Thank you for your cooperation.

Sincerely,

David G. Stetkiewicz, Principal

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